

Direct Deposit & "No Print" Authorization

PS-3050
12-05



(Form can be used for either Direct Deposit or "No Print" Authorizations)

1. Social Security No. [grid] 2. Employee Name: (Please print legibly) _____

3. Direct Deposit Authorization Type (Check one box only)
 NEW Enrollment for NET PAY NEW Enrollment for FADD (Fixed Amount Direct Deposit)
 CHANGE existing NET PAY CHANGE existing FADD for account # _____
 *CANCEL existing NET PAY CANCEL existing FADD for account # _____

*Note: In some areas employees cannot have FADDs unless their net pay is by direct deposit also.

BANKING INFORMATION – (See Pg. 2 for help completing banking information)

For checking accounts attach a voided check. Attach deposit slip for savings accounts only.

4. American Bank Association No. (9 pos) [grid] 5. Employee Account # [grid]

6. Account Type 7. Deduction Amount (Use with FADD only)
 Checking Savings [grid]

8. Direct Deposit Authorization Statement

I authorize Verizon to electronically deposit my pay to the financial institution indicated above. I understand Verizon acts as my agent to remit my pay to this financial institution and Verizon does not assume further responsibility in connection with my account. If an incorrect amount is credited to my account, I authorize Verizon to coordinate the adjustment with my financial institution.

9. "NO PRINT" Authorization of Net Pay Stub

Verizon employees who can access the "VZESS" website to print or view their direct deposit stub from the "Pay Stub" area on that screen have the option to suppress printing of their physical direct deposit stub or by calling Payroll Voice Portal 866-4VZ-PAYS (866-489-7297) and their pay stub can be faxed to them.

PLEASE PRINT DIRECT DEPOSIT STUB
Reason for unsuppressing Direct Deposit Stub
 Forgetting to Print Pay stubs
 Need Access From Home
 Printer/Technical Problems
 Want Official Looking Document
 Reason Not Listed
 DO NOT PRINT MY DIRECT DEPOSIT STUB

Employee's Signature (Required) Work Telephone No. Date Prepared

PLEASE FORWARD COMPLETED FORMS TO:

VERIZON PAYROLL SERVICES CONTACT # 866-489-7297
Direct Deposit Fax # 610-853-5263
7200 Chestnut St. - 2nd Floor
Upper Darby, Pa., 19082